



## **Milton Abbas Street Fair Trust - GDPR Privacy Policy**

### **The purpose of this policy**

The Trustees of Milton Abbas Street Fair Trust (“the Trust”) are controllers of personal data under applicable data protection laws, including the General Data Protection Regulations (“GDPR”). As a controller of personal data, we must determine why and how we collect, use, share and protect it. For the avoidance of doubt, this Policy also includes any data held by members of the Milton Abbas Street Fair Organising Committee.

### **What data do we have and how do we collect it?**

We collect your personal data such as name, residential and email address, and telephone numbers. We collect it when you provide it via an application to become a Member of the Trust, Trustee nominations, and as a beneficiary representative in relation to bids for funding from us, or for supplying a service. In some instances, we will collect your bank details to reimburse expenses incurred, or to pay grants or invoices.

### **How will we use the data?**

We will only use the data to communicate with you or to make payments where legitimately incurred. Additionally, entertainers’, stallholders’ and suppliers’ data are held for operational use only.

### **Who will we share your data with?**

Nobody, other than members of the Milton Abbas Street Fair Organising Committee and any statutory body entitled to view the data (e.g. Charity Commission; HMR&C for Gift Aid purposes).

### **How will we protect the data we hold?**

All files containing personal data are password controlled. Any emails and attachments issued between Trustees and members of the Organising Committee containing personal data will be deleted once the information is no longer of use.

### **How long will we hold it?**

As long as is necessary in relation to the purpose for which it was originally collected, but we will seek to renew this Policy at each AGM.

### **What are your rights?**

Subject to the conditions prescribed in applicable laws, you have the right:

1. to access, rectify or request erasure of your personal data;
2. to ask us to restrict processing of it;
3. to object to any future processing of your personal data for direct marketing purposes.

You can exercise these rights by contacting the Trust Secretary by email to [masftrust@gmail.com](mailto:masftrust@gmail.com). You also have the right to lodge a complaint with the Information Commissioners Office if you consider our use of your data infringes the GDPR.

**Nigel Hodder, Trust Secretary – 4<sup>th</sup> February 2019**