

Section A

Independent Examiner's Report

Report to the trustees/ members of

MILTON ABBAS STREET FAIR TRUST

On accounts for the year ended

28/02/2019

Charity no (if any)

1162394

Set out on pages

1-12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/3/19

Name:

SENDER TEMPLE

Relevant professional qualification(s) or body (if any):

AAT

Address:

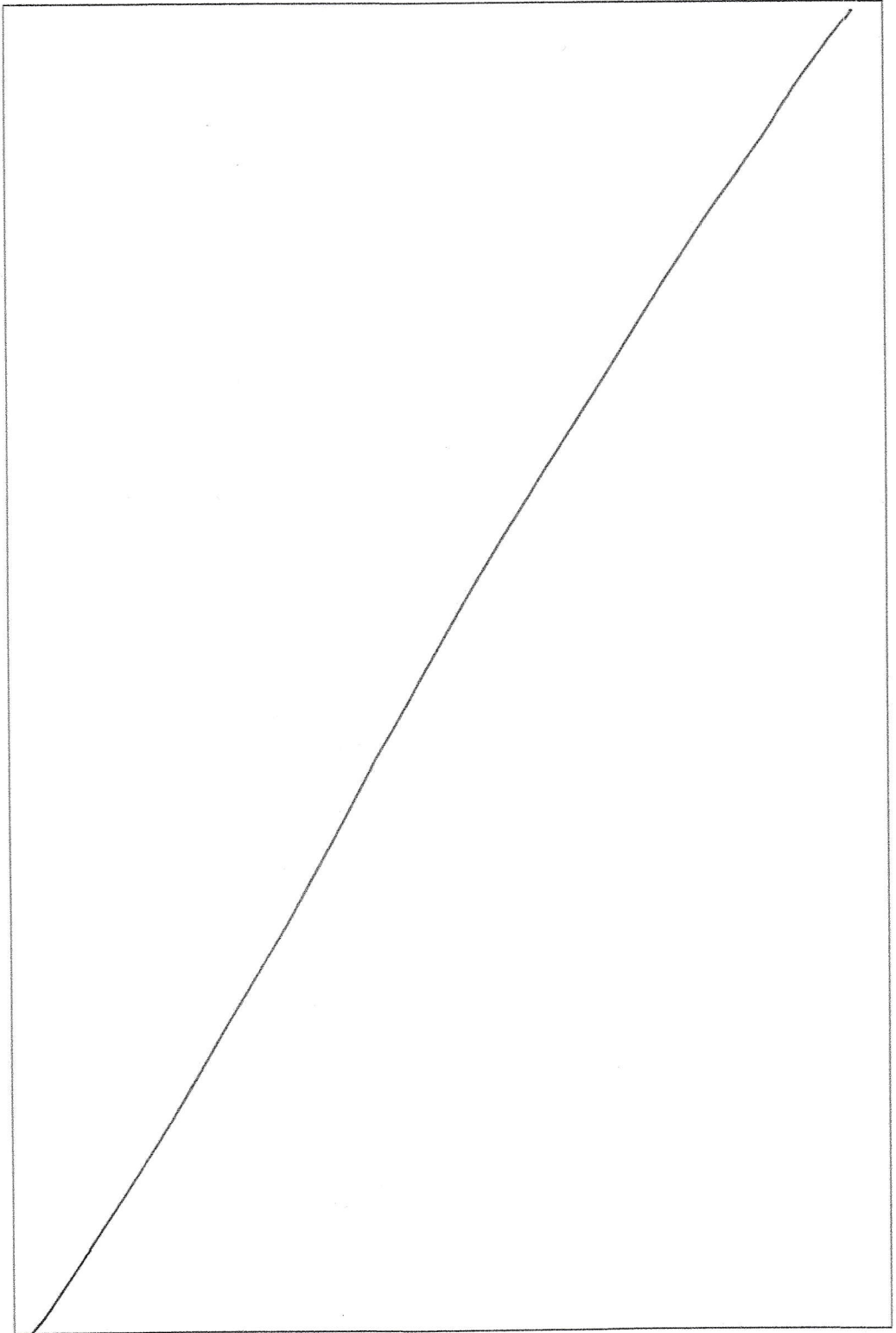
17 GURKHA ROAD

BLANDFORD FORUM

DT11 7FL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





Section B

Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Current Acct.	6350		
	Reserve Acct.	8038		
	<i>Total cash funds (agree balances with receipts and payments account(s))</i>	14388		

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B2 Other monetary assets</b>				

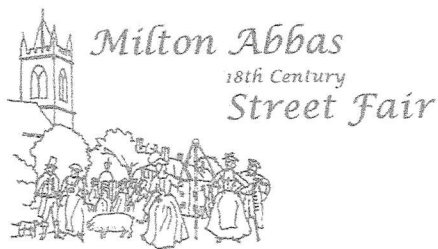
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	MRS F ROBINSON	4/4/19
	N. J. HODDER	4/4/19



# TRUSTEES' ANNUAL REPORT

## for the period 1<sup>st</sup> March 2018 to 28<sup>th</sup> February 2019

### Reference and Administration Information

Charity Name: **MILTON ABBAS STREET FAIR TRUST**

Charity Number: **1162394**

Principal Address: **53 Milton Abbas, Blandford Forum, DT11 0BP**

Trustee Details:

Trustee Name	Office	Date Appointed
David John French	Chair	26/03/2015
Jennifer Harrisson		25/04/2018
Nigel John Hodder	Secretary	26/03/2015
Brian James Isherwood		26/03/2015
Stephanie Kogels		25/04/2018
Frederica Robinson	Treasurer	26/03/2015
John William Widdowson		16/06/2015
Susan Dawn Woodhouse		26/03/2015

### Structure, Governance and Management

The charity's governing document is a Constitution adopted and signed by six Trustees at a meeting on 26<sup>th</sup> March 2015. An amendment to introduce a maximum of 11 (eleven) Trustees was approved by at least a 75% majority at the Annual General Meeting held on 19<sup>th</sup> July 2016.

Confirmation from the Charity Commission that the Trust was recognised as a charity and entered onto their Register of Charities was received on 24<sup>th</sup> June 2015.

Each Trustee has signed a declaration that they were willing to stand as a Trustee and that they understood the Trust's purposes and rules as set out in the Constitution.

Trustee Robinson, in her capacity as Chair of the Milton Abbas Street Fair Organising Committee, has represented its interests at Trustee meetings.

Three (3) existing Trustees (John William Widdowson, Frederica Robinson and Jennifer Harrisson) will retire at the Annual General Meeting to be held on 30<sup>th</sup> April 2019 in accordance with the Constitution. All are willing to stand for re-appointment.

Jennifer Harrisson and Stephanie Kogels were both appointed as Trustees at the AGM held on 25<sup>th</sup> April 2018.

Suzanne Elizabeth Mercer resigned as a Trustee on 10<sup>th</sup> August 2018 as she was moving away from Milton Abbas.

## Objectives and Activities

The objects of the Trust are to advance such charitable purposes (according to the law of England and Wales) as the Trustees see fit from time to time primarily for the benefit of the inhabitants of the Parish of Milton Abbas and its surrounds.

There being no Street Fair held since the last report, the only activity has been the planning by the Organising Committee of the forthcoming Street Fair to be held on Saturday 27<sup>th</sup> July 2019.

2018 saw legislation tightening up on privacy laws. The Trustees have created a Privacy Policy and agreed that it will be renewed annually following agreement by Members at each AGM. Safeguarding policies are also under development.

## Achievements and Performance

Provisional awards were announced in November 2018 for 18 beneficiaries subject to the 2019 Street Fair achieving a surplus.

Teddy 20 – a charity that supports children and young people with cancer and based in Blandford Forum - will be the nominated external charity following a Members' email vote held in January 2019.

Brian Isherwood has been appointed Membership Secretary in a bid to increase the membership level.

## Financial Review

As this was a non-Street Fair year, this financial year was fairly quiet.

The 2018-19 Annual Trust Accounts opened with total balances of £7,451 and closed with £14,388. Income of £8,443 was primarily derived from Gift Aid Small Donations of £2,000 plus Stallholder Bookings for the 2019 Fair. Expenditure was £1,506. Once again, Interest on the Reserve account was negligible amounting to just £9.

The use of Online Banking has increased with many stallholder bookings' payments now being made this way.

The costs of running the 2019 Fair look set to increase but a Budget ceiling of £20,000 remains and it is hoped to make a profit to enable the distribution to Beneficiaries of the provisional grants of £19,885 agreed by the Trustees in October 2018. Additionally, a donation is planned for our nominated external Dorset charity, Teddy 20 which once again will come out of Gift Aid received.

It is proposed that a Reserve Fund should be developed as and when the surplus at any future Street Fair exceeds £20,000 to enable Beneficiaries to still receive significant payments when adverse weather conditions impact the income stream. The level of the Reserve Fund will be reviewed by the Trustees annually.

At the AGM in April 2018, the members agreed to the re-appointment of Jennifer Tempier as Independent Examiner and the Accounts were duly examined by her in March 2019 with no disclosures.

## Declaration

The Trustees declare that they have approved the Trustees' Report above at their meeting on 4<sup>th</sup> April 2019.

Signed on behalf of the Trustees:

  
Full Name: Nigel John Hodder

Position: Trust Secretary

Date: 5<sup>th</sup> April 2019

Milton Abbas Street Fair Trust

Profit & Loss

March 2018 through February 2019

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	Mar '18 - Feb 19
Ordinary Income/Expense	
Income	
Gift Aid	2,000.00
Stallholder Bookings	6,434.25
Total Income	8,434.25
Expense	
Entertainment	100.00
Gift Aid E	500.00
Insurance Expense	168.28
Professional Fees	80.00
Publicity E	610.00
Raffle E	48.62
Total Expense	1,506.90
Net Ordinary Income	6,927.35
Other Income/Expense	
Other Income	
Interest	9.00
Total Other Income	9.00
Net Other Income	9.00
Profit for the Year	<u>6,936.35</u>

**Milton Abbas Street Fair Trust**  
**UK Balance Sheet - Standard**  
As of 28 February 2019

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	<u>28 Feb 19</u>
<b>ASSETS</b>	
Current Assets	
Cash at bank and in hand	
Milton Abbas Street Fair	6,350.06
NWB Reserve	8,037.80
Total Cash at bank and in hand	<u>14,387.86</u>
Total Current Assets	14,387.86
<b>NET CURRENT ASSETS</b>	<u>14,387.86</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>14,387.86</u>
<b>NET ASSETS</b>	<u>14,387.86</u>
Capital and Reserves	
Share Capital Account	0.84
Unrestricted Net Assets	7,450.67
Profit for the Year	6,936.35
Shareholder funds	<u>14,387.86</u>



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16/03/19

**Milton Abbas Street Fair Trust**  
**Reconciliation Summary**  
Milton Abbas Street Fair, Period Ending 28/02/2019

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	28 Feb 19
Beginning Balance	922.71
Cleared Transactions	
Cheques and Payments - 8 items	-3,506.90
Deposits and Credits - 36 items	8,934.25
Total Cleared Transactions	5,427.35
Cleared Balance	<u>6,350.06</u>
Register Balance as of 28/02/2019	6,350.06
Ending Balance	6,350.06

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2

Date	Details	Withdrawn	Paid in	Balance
27 Feb 2019	BROUGHT FORWARD			6,525.06 ✓
	OnLine Transaction MS GAIL R BOOTHMAN MASTREETFAIRDUPL VIA ONLINE - PYMT FP 26/02/19 10 26200831754658000N	75.00 ✓		6,450.06
28 Feb	OnLine Transaction JAMES MAIDMENT MASTREETFAIR2019 VIA ONLINE - PYMT	100.00 ✓		6,350.06 ✓ <i>OR</i>

Account Number 04326628  
320 Branch sort code 51-81-01  
National Westminster Bank Plc

MILTON ABBAS STREET FAIR

5:45 PM

16/03/19

**Milton Abbas Street Fair Trust**  
**Reconciliation Summary**  
NWB Reserve, Period Ending 28/02/2019

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	28 Feb 19
Beginning Balance	6,528.80
Cleared Transactions	
Cheques and Payments - 1 item	-500.00
Deposits and Credits - 13 items	2,009.00
Total Cleared Transactions	1,509.00
Cleared Balance	<u>8,037.80</u>
Register Balance as of 28/02/2019	8,037.80
Ending Balance	8,037.80

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# Statement

## BUSINESS RESERVE ACCOUNT ACCOUNT

Account number: 76816192

Sort code: 51-81-01

BIC: NWBKGB2L

IBAN: GB44 NWBK 5181 0176 8161 92

MILTON ABBAS STREET FAIR

Branch Details	Your current details	Period	2 Feb 2019 to 1 Mar 2019
BLANDFORD FORUM 25 MARKET PLACE BLANDFORD FORUM DORSET	MRS F ROBINSON	Previous Balance	£8,036.57
		Paid out	£0.00
		Paid in	£1.23
DT11 7AQ		New Balance	£8,037.80

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					8,036.57
28 Feb 2019	INTEREST	28FEB GRS 76816192	1.23		8,037.80

*Handwritten signature*

### Deposit Guarantee Scheme Information

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your online statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk)

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