

**Minutes of the 1st Annual General Meeting of Milton Abbas Street Fair Trust
held on Tuesday 19th July 2016 at 7:30pm in Milton Abbas Reading Room**

Present: Paul Amor, Tanzi Amor, Ken Battrick (p/t), Mary Battrick (p/t), Peggy Chafer, Peter Chafer, Colin Chastey, Jacqui Cooper, Gerry Dale, Unity Dale, David Duncombe-Anderson, Martin Foers, David French (Chair), Jill Gipp, Keith Gipp, Nigel Hodder, Sue Hodder, John Holden, Paula Kelsall, Robert Kelso, Michael McAvoy, Suzy Mercer, Dave Morley, Ellie Payne, Trevor Payne, Bryan Phillips, Pamela Phillips, Dave Robinson, Freddy Robinson, Chris Skinner, John Widdowson, Susan Woodhouse

Apologies: Brian Isherwood, Sylvia Isherwood, John Kelsall, Barbara Rawlings, Rowan Woodhouse,

AGENDA ITEM	NOTES	ACTION
1. Welcome	<p>David French welcomed everyone to the first AGM following the formation of the Trust. Apologies were noted as above and Nigel Hodder stated that proxy voting would apply for Brian Isherwood and Rowan Woodhouse.</p> <p>David also took the opportunity to thank his fellow trustees for their work in forming the Trust and progressing to this, it's first AGM.</p>	
2. Election of Trustees	<p>The 8 current trustees all resigned and offered themselves for re-election. There were no other nominations. In a block vote proposed by Bryan Phillips and seconded by Keith Gipp a substantial majority of Members agreed their re-election. The 8 trustees are:</p> <p>David French Nigel Hodder Brian Isherwood Suzy Mercer Frederica (Freddy) Robinson Christopher Skinner John Widdowson Susan Woodhouse</p>	
3. Conflicts of Interest	<p>There were no conflicts of interest reported by Trustees in relation to the agenda of this meeting.</p>	
4. Trustees' Annual Report	<p>Nigel Hodder asked for questions on the Report previously circulated with the Agenda; there were none. A substantial majority accepted the Report in a motion proposed by Ellie Payne and seconded by Gerry Dale.</p>	
5. Approval of Accounts and Appointment of Independent Examiner	<p>Freddy Robinson explained that although the Street Fair is held over a two year period, it is necessary to provide a set of Accounts for the Charity Commission covering the year being reported. The Accounts cover the period 26th March 2015 (the date the Constitution to become a Charity was signed) to 29th February 2016. Future financial years will run from 1st March to last day of February.</p> <p>The 2017 Street Fair opened with a balance of £3024 taking account of cheques yet to be presented as at 1st March 2016.</p> <p>Freddy noted that the Organising Committee had undertaken a full financial review to establish the amount necessary to retain to account for late cancellation of the Street Fair and were of the opinion that £12,000 would cover costs. As stallholder non-refundable advanced payments were approximately £9,000 it was believed this would be enough. The Trustees were happy to accept that judgement.</p> <p>The Accounts were approved and Jennifer Tempier was re-appointed as Independent Examiner following a proposal by Colin Chastey, seconded by Bryan Phillips.</p>	

5. cont'd	<i>Post meeting note: following receipt of Gift Aid (£2,595) there is currently £495 in the Current Account and £4596 in the Business Reserve Account.</i>	
6. Resolution 1	<p>The Resolution proposed by the Trustees is:</p> <p>This meeting approves the amendment of Clause 12 (3) (b) from its current form "There is no maximum number of charity trustees that may be appointed to the CIO." to "The maximum number of charity trustees that may be appointed to the CIO is eleven (11)."</p> <p>As this was a constitutional change it would require a 75% majority.</p> <p>Nigel Hodder formally proposed the Resolution which was seconded by John Widdowson and was carried unanimously by those who chose to vote. There were 2 abstentions.</p>	
7. Resolution 2	<p>The Resolution which was being proposed following suggestions from members of the Organising Committee and others is:</p> <p>This meeting approves of an external registered charity serving the county of Dorset being selected by the Members to be a beneficiary of the 2017 Street Fair.</p> <p>There was considerable discussion on this Resolution. Pamela Phillips was in favour of including a charity such as Dorset Air Ambulance as this would improve the publicity appeal when advertising the event. Robert Kelso was of the opinion that Julia's House might be a far more worthy cause as they were not funded by the public purse to provide their service to the Dorset Community. Michael McAvoy was of the opinion that the Fair was primarily to support the village and not external charities.</p> <p>The Resolution was eventually proposed by Bryan Phillips and seconded by Dave Morley and was carried by 28-4 (including the two proxy votes) with two abstentions.</p> <p>Nigel Hodder will set out a process via email to enable Members to propose a charity to support and to suggest a maximum donation level.</p>	NH
8. AOB	<p>David Duncombe-Anderson asked how the February allocations had been decided. It was explained that the categories scored were as described on the bid application form with scoring ranging from 0 to 5 dependent on the level of compliance with the category where 0 meant no compliance and 5 meant very strong compliance.</p> <p>Each Trustee had independently scored and these were then amalgamated and averaged by the number of trustees scoring a particular bid (takes account of non-scoring due to conflicts of interest). Bryan Phillips commented on the ease of use of the Application Form and recommended continued use in its current format.</p> <p>David French advised the meeting that there were still vacancies on the Organising Committee – particularly for Chair and Publicity which was now imminently needed due to the timing of this activity.</p> <p>The Chair noted the need for ongoing transparency.</p> <p>The meeting closed at 8:15 p.m.</p>	