

Notes of a planning meeting re: Street Fair charity status held at 53 Milton Abbas on Thursday 26th March 2015 at 7:30 p.m.

Present: David French (DF), Nigel Hodder (NH), Brian Isherwood (BI), Freddy Robinson (FR),
Chris Skinner (CS), Susan Woodhouse (SW)

		Action
1.	Minutes of meeting held on 23rd February 2015 The minutes were agreed as a true record.	
2.	Matters Arising <u>Insurance</u> - NH advised that another broker (P J Aiken, Dorchester) had been invited to quote on same basis as Philip Maunder and had come back with a premium of £946.50 (50% more than original quote). Agreed that we should proceed with Philip Maunder at appropriate time. <u>Additional Trustees</u> - FR reiterated her view expressed at previous meetings that we should seek a trustee from outside the village with a dispassionate view of village affairs.	ALL
3.	Correspondence NH advised that he had responded by email to David Duncombe-Anderson on behalf of the trustees following receipt of the Open Letter signed by 23 people (which subsequently appeared in the March edition of The Bulletin). It was noted that apparently Martin Foers will be responding via a letter to the Editor which will appear in the April issue. It is understood that this broadly expresses the sentiments we have all made – i.e. we need more trustees; come and join us!	
4.	Adoption of CIO Constitution The group signed the latest version of the Constitution which contains the names of all six people present at the meeting. NH will attach latest signed version of Constitution as a PDF file to these notes. BI remarked that in so doing we have formally created the Milton Abbas Street Fair Trust.	NH
5.	Registration with Charity Commission NH advised that apart from a few personal pieces of information to add, the Charity Commission application form was complete and that we were ready to submit an application for registration as a Charitable Incorporated Organisation. It was unanimously agreed that he should now make the submission. <i>{Post meeting note: submission completed on 31st March 2015}</i>	NH

6.	<p>Trustee Declarations The group all signed the Charity Commission’s Trustee Declaration form.</p>	
7.	<p>Transition It was agreed that DF and NH should speak to Michael McAvoy in an attempt to agree a smooth transition between the former and present trustees. It was hoped that a get together would enable us to thank the previous trustees for their efforts over the past 10 years.</p>	DF/NH
8.	<p>Any Other Business</p> <p><u>Communication</u> – it was agreed that an article be written for the May issue of The Bulletin which will outline progress to date; make a further request for additional trustees; apologise for miscommunication regarding “election” of trustees; advise date of village meeting.</p> <p><u>Village Meeting</u> – it was agreed that a sensible timing for the meeting will be after we know the Charity Commission’s decision regarding charity status. A provisional date of Tuesday 16th June was suggested. NH to arrange. <i>{Post meeting note: date confirmed and Reading Room booked}</i></p> <p>Agenda items for that meeting to include:</p> <ul style="list-style-type: none"> • Introduction – who we are • Confirm allocation of funds • Any amendments to the Constitution • Update on where we are re: Charity Commission application • Conflicts of Interest and how we deal with them • Vote of thanks to previous trustees <p><u>Open Meetings</u> – to be discussed as agenda item at the next meeting.</p> <p><u>Issue of additional free entry tickets</u> – while recognising that this facility can be abused, the trustees felt that we should not instigate any change for the 2015 Street Fair other than to suggest an amendment to the letter issued by Dave Morley to reinforce the point that the extra free tickets are only for immediate family members who are residents at the property making the request.</p> <p><u>Conflicts of Interest</u> – SW to circulate some notes and documents she has on this subject.</p> <p>The meeting closed at 9:30 p.m.</p> <p>The next meeting will be held on 23rd April at 7:30 p.m. at “Milton Lake” - DF’s house.</p>	<p>NH</p> <p>NH</p> <p>NH</p> <p>NH</p> <p>SW</p>